Save time and money! The American Association of Notaries makes it easy for you to file your Arkansas notary application directly with the Arkansas Secretary of State. If you place your order before 12:00 noon Central Time, during our normal business hours, we will email (or, if you prefer, mail you) that same day a pre-executed Arkansas notary bond, notary application, and step-by-step instructions on how to file or renew your Arkansas notary public commission with the Arkansas Secretary of State.

Mark Martin

State Capitol • Little Rock, Arkansas 72201-1094
501-682-3409 • www.sos.arkansas.gov

Business & Commercial Services, 250 Victory Building, 1401 W. Capitol, Little Rock

Instructions: Return to the Arkansas Secretary of State the following materials:
Completed Application Certificate to be completed by notary or other authorized official other than yourself
$20.00 application fee, Check or money order made payable to Secretary of State
Copy of surety bond or contract. The bond may be purchased from a bond or insurance company of your choice. Enclose a copy of the actual bond and not the application for the bond.
Name: Each time your name appears, it must be exactly the same as the name on your bond.

Application for Notary Public

I, _____ state that I am:
(Print or type name as printed on your bond)

- A bona fide citizen of the United States or a permanent resident alien (recorded *Declaration of Domicile* attached);
- A legal resident of Arkansas or of an adjoining state and employed in Arkansas;
- 18 years of age or older;
- Able to read and write English; and
- That during the past 10 years have not had my commission as a notary revoked.

_____
Address of Residence (No Post Office Box) City State Zip County

_____
Address of Employment, if not Arkansas Resident City State Zip County

Address to which you would like your commission and oath mailed, if different from above:

_____
Address City State Zip

Now therefore, I respectfully make application as an Arkansas Notary Public for a commission of 10 years and further state under oath that the information contained in this application is true and complete.

_____ _____ _____
(Signature as printed on your bond) Date Commission number **(if applicable for renewing notaries)**

Certificate

State of Arkansas
County of _____

Subscribed and sworn to before me on the _____ day of_____, _____.

_____
Signature of Notary Public or other authorized official